

EDUCATION SCHOLARSHIP STUDENT GUIDELINES

The Education Scholarship program offers severely disadvantaged Nepalese young people a chance to undertake further education &/or vocational training opportunities which would not be possible without this support.

It gives these young people a chance to not only better their lives & prospects, but to also give back to their country.

We wish all of our scholarship recipients great success in their lives & studies.



ABN 25 785 726 975

Email: friendsofnepal@ozemail.com.au

Web: www.friendsofnepaladelaide.org



Overview of the Scholarship Program

The goal of the Education Scholarship Program is to support severely disadvantaged young Nepalese people undertake further education &/or vocational training to better their lives & prospects.

The scholarship program is only available for study in Nepal.

The program offers 3 types of scholarships to students.

- Scholarship A: “Full Scholarship” -funding of Institution fees & all study & living costs
- Scholarship B: “Kick Start” scholarship Full funding of living costs.
- Scholarship C: “Academic” Scholarship Full funding of Institution course fees.

The basis of the program is that by supporting the student’s opportunities for education in their home country, we will support both the local economy & local educational Institutions, as well as the student, thus enriching many lives.

Statement of Ethical Principles

Friends of Nepal-Adelaide Inc is committed to:

- To removing financial barriers for severely disadvantaged Nepalese youth who wish to pursue primary, secondary &/or post secondary learning.
- Making every effort to assist students with financial need.
- Being aware of the issues affecting students & advocating their interests
- Supporting efforts to encourage all students, to aspire to & plan for education beyond high school.
- Respecting the dignity & protect the privacy of students, & ensure the confidentiality of student records & personal circumstances.
- The highest level of ethical behaviour
- Maintaining the highest level of professionalism.

Our role is to ensure:

- that the Scholarship Program runs smoothly.
- that you receive funds in a timely manner
- that you receive mentoring & counselling, as required, in a timely manner
- That your Australian & Nepalese counsellors are in regular contact with you during your course of study.
- That we attempt to solve any problems together, so they do not overwhelm us.



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Responsibilities Of Parties Within The Program.

All of our scholarship recipients are to be admired! They are very brave young people who have already suffered significant disadvantage in their short lives. Despite the many challenges they have faced, they have managed to complete their studies to a level which has enabled them to pursue further study options & gain qualifications which will enrich both their own lives & those of others.

They have made a commitment to complete their studies to the best of their ability & to communicate regularly with their counsellors, with regards to their progress & personal well being. For many this will be the first time they have acted independently!

Friends of Nepal-Adelaide Inc takes it's responsibility to them very seriously. They are not used to signing formal documents, managing money or living independently. They will stumble & fall like young people do all over the world. We must be prepared to help them in every aspect of their lives.

There are many cultural differences which must be taken into account when we support young people in a foreign country.

We are a culture familiar with accountability, but they are not. We live in a country where access to Internet is available 24/7. Mobile phones are essentials, not luxuries!

We must respect the daily challenges they face, especially in communication with us, & delays in response. Load shedding is a way of life for them!

On the other h&, the scholarship recipients must also accept that we require feedback, copies of receipts, acknowledgement of funds & progress reports from their College or University.

Patience & tolerance are keys to the success of this program

We are their family, probably the only family many have ever known.



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Student Code of Conduct

Students must ensure their contact details are up to date & that they regularly read & respond to all correspondence sent to their email address or facebook pages. Students must make monthly contact with counsellors. Students are not permitted to make direct contact with sponsors to request money. Any requests for extra support must go through Bhim Kumar or FONAI committee members.

1. Academic Integrity

Students are expected to:

- Conduct themselves honestly & in compliance with their College or Institution of study policies.
- Actively participate in the learning process.
- Attend scheduled course teaching activities & submit assessment tasks on time, unless unforeseen or exceptional circumstances arise.
- Behave ethically, avoiding any action or behaviour that would unfairly disadvantage or advantage either themselves or another student.

2. Equity, Respect & Fairness

Students are expected to:

- Treat all FONAI members &/or representatives & other students, & visitors to Nepal, with courtesy, tolerance & respect.
- Respect the rights of others to be treated equitably, free from all forms of unlawful discrimination & harassment, including sexual harassment.
- Not engage in behaviour that is:
 - obscene, dangerous or is offensive to others.
 - unlawful, discriminatory, harassing, or bullying, or could be perceived to be threatening or intimidating or cause any person to fear for their personal safety or well-being.
 - disruptive or interferes with any activity of FONAI
 - would unfairly advantage or disadvantage another student in any way.

3. Friends of Nepal-Adelaide Inc Reputation

Students are expected to:

- Ensure their actions or inactions as a student do not harm, or bring into disrepute, Friends of Nepal-Adelaide reputation or good standing.
- Not participate in any learning activity, such as tutorials, lectures or placements, while under the influence of alcohol or other drugs.
- Not use, possess or supply any prohibited drug, substance or weapon whilst on scholarship.
- Not use Friends of Nepal-Adelaide Inc name, reputation or logo for private gain or the gain of a third party, private business or commercial purposes, without prior permission.
- Not engage in any fraudulent or corrupt conduct that would potentially bring Friends of Nepal-Adelaide Inc into disrepute.
- Make every effort to be successful in their studies

4. Sanctions & Discipline

- Behaviour contrary to the student code of conduct may result in FONAI sanctions & disciplinary action being applied, including (but not limited to) suspension of the scholarship. Serious offences such as assault, theft, wilful damage & other unlawful activities will attract an immediate suspension or even expulsion.
- For minor breaches of the code of conduct students will receive either a verbal or official written warning asking them to rectify their behaviour. Sanctions may be applied, including suspension, for consistent minor breaches of the code of conduct.

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Counsellor Responsibilities.

Australian counsellor- this is the person to whom you must turn to for advice & help. You must let him/her know immediately if there are problems with funding, transfer of money, your health, living arrangements or study commitments.

Nepalese counsellor- this is the person you must turn to for help & advice for day to day issues. They can offer help & advice in dealing with authorities, landlords etc. They may also be your preferred contact for any personal or health problems you may not wish to discuss with a foreigner.

Your Responsibilities.

You have a responsibility to both your counsellors.

You must keep in touch with these people through email &/or Facebook, or telephone in Nepal. A minimum of monthly communication is required.

You must provide details of your mobile phone, email or Facebook contacts to us all!

You must NEVER contact a sponsor directly to request money.

Specific commitments.

Study

- Regular attendance at your course of study.
- Maintenance of satisfactory academic achievement in your course of study
- Provision of academic examinations/school reports to both counsellors each semester

Financial.

- Notification of funds deposited into your account for living costs in Nepalese Rupee
- Payment of rent on time
- Receipts for study materials, books, computers etc
- Responsible management of money
- Use of scholarship funds for the purpose of study/living costs only

Managing your scholarship money.

From time to time friends or family may ask you for money as they know you have scholarship funds. No matter how hard it is, you must say no! This is an abuse of the contract of agreement you have with us. You will lose the scholarship & our support if you do not use the money for your living costs & study. You will have to be strong if this happens!

You must always pay your rent & living expenses first! If you find yourself struggling to meet costs please contact your counsellor immediately. We know extra things come up, like camps, trips, broken computers etc. let us know so we can try to help.

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Friends of Nepal - Adelaide Inc.

Proud Supporters of Education for the Youth of Nepal

Managing your health & well-being.

You may unfortunately fall sick during your course of study & have to temporarily withdraw from the course.

Please let your counsellor know immediately if you have any health concerns which may or are impacting your ability to complete your studies.

Asking for Additional Support.

From time to time you may wish to request for additional funding to meet expenses not covered by your scholarship.

Examples of this include: upgrading of laptops or mobile phones, medical emergencies, academic tutoring or specialist training in English or computer skills.

All requests for additional funding must be made in writing on the Scholarship Additional Funding Request Form. These forms are available from Friends of Nepal-Adelaide Inc or your counsellor.

Requests will be considered on merit, urgency & availability of funds, in consultation with you & your mentor. Not all requests will be automatically or immediately granted.

You will be notified of the outcome within 2 weeks of making your request.

Failure to adhere to any of the responsibilities & guidelines in this h&book may result in the immediate suspension of your scholarship.



Your Nepalese Counsellor is

Contact Details:

Your Australian Counsellor is:

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