



# Friends of Nepal - Adelaide Inc.

Proud Supporters of Education for the Youth of Nepal

## STUDENT ACCEPTANCE LETTER

This document outlines the **Terms and Conditions** for scholarships and awards administered by FONAI. All scholarships and awards will be referred to as 'scholarships' herein.

You must read, sign & accept these Terms and Conditions in full. In accepting a scholarship from FONAI, it is understood that you have read, signed and agree to comply with these Terms and Conditions.

Please note, if you are under 18 years of age, your parent or guardian must read and consent to these terms and conditions on your behalf.

Further information about each scholarship is available online or obtained by FONAI.

There will be three signed copies of this agreement made. One is for you, one is for FONAI & one is for the Education Scholarship Manager. (ESM) A copy of this signed document may also be provided to relevant FONAI partners on request.

### HOW YOUR SCHOLARSHIP IS PAID

The method of payment will be detailed in your letter of offer.

### YOUR REPORTING REQUIREMENTS

- A month after completion of the first six month period of study, you must provide a
- Statement of Progress to *FONAI*, & any relevant partners, from the student's supervisor or a relevant academic authority.
- At the end of each academic year, for the duration of the scholarship, you will be asked to provide a report detailing how the year on scholarship funds has progressed.
- Failure to return reports by the specified time may result in suspension of future payments
- A month after completion of the FES, the student must provide a final report to *FONAI* including a copy of their academic transcript.

*FONAI* reserves the right to contact the study Institution & request a student report as required.

### ELIGIBILITY REQUIREMENTS

All scholarships are awarded on the basis that you will maintain an enrolled status & full time attendance at your approved course of education. Your scholarship may be terminated if your enrolment status changes, for example if you discontinue your school studies or university course, or transfer to another institution.

To retain your scholarship you must also:

- adhere to the academic and administrative policies of the school and/or education institution at which you are enrolled;
- maintain your residency status
- meet any additional criteria outlines in your letter of offer; and
- provide confirmation of your circumstances during the term of the scholarship if requested by FONAI.

ABN 25 785 726 975

Email: [friendsofnepal@ozemail.com.au](mailto:friendsofnepal@ozemail.com.au)

Web: [www.friendsofnepaladelaide.org](http://www.friendsofnepaladelaide.org)



## DEFERRING OR SUSPENDING YOUR SCHOLARSHIP

You can request to defer or suspend your scholarship. Requests for deferment of scholarship will be determined on a case to case basis and at the discretion of FONAI. Scholarships will not be paid while students are on leave of absence or on temporary withdrawal from their course of study.

## SCHOLARSHIP TERMINATION

**FONAI WILL IMMEDIATELY** terminate your scholarship if we determine that you:

- no longer meet the eligibility criteria
- have failed to maintain satisfactory academic progress & there are no extenuating circumstances for such failure;
  - have, after investigation by *FONAI*, committed serious misconduct, been involved in a criminal act &/or is under criminal investigation, during a course of study.
  - have provided incorrect, false or misleading information or withheld relevant information on your scholarship application or after receiving a scholarship offer.
  - failed to adhere to conditions of any official warning issued by FONAI for breaches of these terms & conditions
  - been made an incorrect scholarship offer as determined by FONAI at its sole discretion;
- once the maximum scholarship entitlement period has been reached

If your scholarship is terminated, you will not receive any further payments. You may be required to repay some or all of your scholarship.

## OFFICIAL WARNING

**FONAI WILL** issue you with an OFFICIAL WRITTEN warning, prior to termination, if we determine that you, after an assessment made by FONAI &/or its representatives:

- have discontinued your school or approved course of study
- are failing to meet one or more of the scholarships terms and conditions
- have inconsistent attendance &/or missed exams
- have been fined, suspended or excluded from school/institution/hostel/living place during course of *FES*
- failed to make monthly contact with *ESM*
- consistently failed to respond in a timely & respectful manner to *FONAI* representatives and / or *ESM* requests
- failed to adhere to conditions of any official warning issued by FONAI for breaches of these terms & conditions
- have failed to provide reasonable explanation /extenuating circumstances for your behaviour.

The Official Warning will describe the breach of the terms & conditions of your scholarship, outline the actions which need to be taken by you to rectify the situation & identify a time line for addressing the issues.

Failure by you to meet the terms & conditions of the official written warning will result in the immediate termination of your scholarship.

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## REPAYMENT OF YOUR SCHOLARSHIP

You may need to repay the scholarship if:

- the payment is made to you in error or you have been overpaid
- your scholarship is terminated
- you do not meet the conditions of the scholarship or are deemed to be ineligible for the scholarship
- you have been made a scholarship offer in error.

In the event that you are required to repay your scholarship, you must do so within 4 weeks of receiving the notification.

## TECHNICAL EQUIPMENT

If you have been provided with technical equipment as part of your scholarship, FONAI does not offer any warranty period and accepts no liability for any loss or damage of the equipment.

## PUBLICITY & PROMOTION

If you are offered a scholarship, your details including name, school, photograph, video and scholarship awarded may be passed on to media and used by FONAI and / or partner organisations for promotional purposes, including but not limited to FONAI's website, social media channels, print and electronic media.

If you attend events held by FONAI, photos and videos of you at the event (along with your name, school and scholarship), may be used for promotional purposes by FONAI and / or our partner organisations, including but not limited to FONAI website, social media channels, print and electronic media.

It is agreed that the use of these photographs and videos shall in no way be used in any other forum other than official FONAI business. You waive the right to inspect or approve the finished product, the advertising copy or other matter that may be used in connection therewith or the use to which is may be applied.

## LIABILITY WAIVER

In accepting a scholarship from FONAI you agree to WAIVE, RELEASE, & DISCHARGE FONAI, its officers, associates & partner organisations from any & all liability, including but not limited to,

- any liability arising from the negligence or fault of the entities or persons released,
- for death, disability, personal injury, property damage, property theft,
- or actions of any kind which may occur during or after the scholarship period,
- including during or after any travel undertaken as part of the scholarship.

## KEEPING YOUR CONTACT DETAILS UP TO DATE

All correspondence for the duration of your scholarship will be sent to the contact details provided on your scholarship application.

It is your responsibility to inform FONAI of any changes to your contact details.

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# Friends of Nepal - Adelaide Inc.

Proud Supporters of Education for the Youth of Nepal

I have read and accept the terms and conditions of the FES scholarship.

**Student:**

Name:

Signature:

Date:

**Witness:**

Name:

Signature

Date:

If under 18 years

**Guardian:**

Name:

Signature:

Date:

**Witness:**

Name:

Signature:

Date:

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