



Friends of Nepal - Adelaide Inc.

Proud Supporters of Education for the Youth of Nepal

STUDENT GUIDELINES

EDUCATION SCHOLARSHIP

The Friends of Nepal-Adelaide Inc Education Scholarship (FES) program offers severely disadvantaged Nepalese young people a chance to undertake further education &/or vocational training opportunities which would not be possible without this support.

It gives these young people a chance to not only better their lives & prospects, but to also give back to their country.

We wish all of our scholarship recipients great success in their lives & studies.

ABN 25 785 726 975

Email: friendsofnepal@ozemail.com.au
Web: www.friendsofnepaladelaide.org





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PROGRAM OBJECTIVES Friends of Nepal-Adelaide Inc (FONAI)

The goals of our life-changing education scholarships are to enable *FES* scholarship recipients , who were born in & reside in Nepal, to overcome barriers to education created by social &/or economic disadvantage.

The Education Scholarship Program aims to provide access to education opportunities for *FES* scholarship recipients whose family, social, or economic circumstances hinder or prevent their ability to undertake further education opportunities beyond Year 10.

Educational disadvantage is currently assessed by *FONAI* on the following criteria-

- a) Recent school leavers (between 16- 20 years of age at time of application) from low socio-economic circumstances.
- b) Students from regional or remote backgrounds where it is necessary for the student to live away from their regional or remote home to complete their secondary or post-secondary schooling at a high school or college in a major city.
- c) All requests for scholarships are considered individually on the basis of an assessment conducted by or on behalf of *FONAI*.

STATEMENT OF ETHICAL PRINCIPLES

Friends of Nepal-Adelaide Inc is committed to:

- Removing financial barriers for severely disadvantaged Nepalese youth who wish to pursue senior secondary &/or post-secondary learning.
- Being aware of the issues affecting *FES* scholarship recipients & applicants & advocating for their interests.
- Supporting efforts to encourage all *FES* scholarship applicants & recipients to aspire to & plan for education beyond high school.
- Respecting the dignity & protecting the privacy of *FES* scholarship applicants & recipients & ensuring the confidentiality of student records & personal circumstances.
- The highest level of ethical behaviour
- Maintaining the highest level of professionalism.
- Respectful collaboration with our key stakeholders
- Conducting annual reviews of all programs to ensure the best outcomes for *FES* scholarship applicants & recipients.

SCHOLARSHIP DESCRIPTIONS.

FONAI Education Scholarships are for study in Nepal only, as *FONAI* strongly believes that supporting local Institutions will aid the developing economy.

FONAI education scholarships are available for either:

- Senior Secondary High School Year 1 + 2
- Post secondary education & /or vocational training
- Enabling courses to prepare for study

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SCHOLARSHIP A: 'FULL ACADEMIC SCHOLARSHIP'

This scholarship provides funding for all study & living costs, including fees for enabling courses the student may be required to undertake prior to commencement of higher study.

FES scholarship recipients awarded Scholarship A will receive:

- Full funding of all fees required for the successful completion of their studies (books, stationary, uniforms, field trips etc.)
- Funding for or provision of laptop/l-pad (post secondary FES scholarship recipients only.)
- Full funding of hostel/living accommodation charges
- Monthly living allowance
- Annual clothing allowance
- Annual Festival Allowance
- Annual Medical Expenses Allowance

SCHOLARSHIP B 'KICK START SCHOLARSHIP'

This scholarship is a 'living allowance' scholarship. It is awarded to FES scholarship recipients whose Institution of Study fees are funded by donors who are in partnership with FONAI.

The scholarship is for the duration of the course of study determined by the Institution.

This scholarship is cancelled if the partnering donor ceases support. In this circumstance, FES scholarship recipients will have to apply for Scholarship A.

FES scholarship recipients awarded Scholarship B "Kick Start Scholarship" will receive:

- Full funding of hostel/living accommodation charges
- Monthly living allowance
- Annual clothing allowance
- Annual Festival Allowance
- Annual Medical Expenses Allowance

SCHOLARSHIP C: 'ACADEMIC MERIT SCHOLARSHIP'

This scholarship is a 'Full Course Fees & expenses" scholarship. It is awarded to FES scholarship recipients whose living costs are funded by donors who are in partnership with FONAI.

The scholarship is for the duration of the course of study as determined by the Institution.

This scholarship is cancelled if the partnering donor ceases support. In this circumstance, FES scholarship recipients will have to apply for Scholarship A.

FES scholarship recipients awarded Scholarship C will receive:

- Full funding of all fees required for the successful completion of their studies (books, stationary, uniforms, field trips etc.)
- Funding for or provision of laptop/l-Pad (post secondary FES scholarship recipients only.)

SCHOLARSHIP D: 'ENABLING SCHOLARSHIP'

These are short term scholarships which may be awarded in conjunction with Scholarship A & C. Funding is provided for 'enabling' course (computer skills, English language classes) which the student may require to be successful, or are course prerequisites, before commencing study or during the course of an existing scholarship.

FES Enabling scholarship recipients are required to request funding in writing at least 4 weeks prior to course commencement, outlining reasons for request & types of support required. The scholarship is for the duration of the course of study as determined by the Institution & as approved by FONAI.

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Responsibilities Of Parties Within The Program.

FONAI'S role is to ensure:

- that the Scholarship Program runs smoothly.
- that students receive funds in a timely manner
- that students receive mentoring & counselling, as required, in a timely manner
- That Australian & Nepalese counsellors are in regular contact with students during your course of study.
- That we attempt to solve any problems together, so they do not overwhelm us.

All of our scholarship recipients are to be admired! They are very brave young people who have already suffered significant disadvantage in their short lives. Despite the many challenges they have faced, they have managed to complete their studies to a level which has enabled them to pursue further study options & gain qualifications which will enrich both their own lives & those of others.

They have made a commitment to complete their studies to the best of their ability & to communicate regularly with their counsellors, with regards to their progress & personal well being. For many this will be the first time they have acted independently!



Friends of Nepal-Adelaide Inc takes it's responsibility to them very seriously. They are not used to signing formal documents, managing money or living independently. They will stumble & fall like young people do all over the world. We must be prepared to help them in every aspect of their lives.

There are many cultural differences which must be taken into account when we support young people in a foreign country.

We are a culture familiar with accountability, but they are not. We live in a country where access to Internet is available 24/7.

Mobile phones are essentials, not luxuries!

We must respect the daily challenges they face, especially in communication with us, & delays in response. Load shedding is a way of life for them!

On the other hand, the scholarship recipients must also accept that we require feedback, copies of receipts, acknowledgement of funds & progress reports from their College or University.

Patience & tolerance are keys to the success of this program

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Student Code of Conduct

Students must ensure their contact details are up to date & that they regularly read & respond to all correspondence sent to their email address or facebook pages. Students must make monthly contact with counsellors. Students are not permitted to make direct contact with sponsors to request money. Any requests for extra support must go through our Education Scholarship Manager or FONAI committee members.

1. Academic Integrity

Students are expected to:

- Conduct themselves honestly & in compliance with their College or Institution of study policies.
- Actively participate in the learning process.
- Attend scheduled course teaching activities & submit assessment tasks on time, unless unforeseen or exceptional circumstances arise.
- Behave ethically, avoiding any action or behaviour that would unfairly disadvantage or advantage either themselves or another student.

2. Equity, Respect & Fairness

Students are expected to:

- Treat all FONAI members &/or representatives & other students, & visitors to Nepal, with courtesy, tolerance & respect.
- Respect the rights of others to be treated equitably, free from all forms of unlawful discrimination & harassment, including sexual harassment.
- Not engage in behaviour that is:
 - obscene, dangerous or is offensive to others.
 - unlawful, discriminatory, harassing, or bullying, or could be perceived to be threatening or intimidating or cause any person to fear for their personal safety or well-being.
 - disruptive or interferes with any activity of FONAI
 - would unfairly advantage or disadvantage another student in any way.

3. Friends of Nepal-Adelaide Inc Reputation

Students are expected to:

- Ensure their actions or inactions as a student do not harm, or bring into disrepute, Friends of Nepal-Adelaide reputation or good standing.
- Not participate in any learning activity, such as tutorials, lectures or placements, while under the influence of alcohol or other drugs.
- Not use, possess or supply any prohibited drug, substance or weapon whilst on scholarship.
- Not use Friends of Nepal-Adelaide Inc name, reputation or logo for private gain or the gain of a third party, private business or commercial purposes, without prior permission.
- Not engage in any fraudulent or corrupt conduct that would potentially bring Friends of Nepal-Adelaide Inc into disrepute.
- Make every effort to be successful in their studies

4. Sanctions & Discipline

- Behaviour contrary to the student code of conduct may result in FONAI sanctions & disciplinary action being applied, including (but not limited to) suspension of the scholarship. Serious offences such as assault, theft, willful damage & other unlawful activities will attract an immediate suspension or even expulsion.
- For minor breaches of the code of conduct students will receive either a verbal or official written warning asking them to rectify their behaviour. Sanctions may be applied, including suspension, for consistent minor breaches of the code of conduct.



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Counsellor Responsibilities.

Australian counsellor- this is the person to whom students must turn to for advice & help. Students must let him/her know immediately if there are problems with funding, transfer of money, your health, living arrangements or study commitments.

Nepalese counsellor- this is the person students must turn to for help & advice for day to day issues. They can offer help & advice in dealing with authorities, landlords etc. They may also be your preferred contact for any personal or health problems students may not wish to discuss with a foreigner.

Student Responsibilities.

Students have a responsibility to both counsellors.

Students must maintain contact through email &/or Facebook, or telephone in Nepal. A minimum of monthly communication is required.

Students must provide current contact details To FONAI &/or counsellors.

Students must NEVER contact a sponsor directly to request money.

Specific Commitments.

Study

Regular attendance at your course of study.

Maintenance of satisfactory academic achievement in your course of study

Provision of academic examinations/school reports to both counsellors each semester

Financial.

Provide receipts as requested by FONAI

Use of scholarship funds for the purpose of study/living costs only

Managing scholarship money.

It is the student's responsibility to manage scholarship funding within the terms & conditions of the scholarship.

Managing health & well-being.

Students may unfortunately fall sick during your course of study & have to temporarily withdraw from the course. In the event of this happening counsellors should be informed immediately.

Making Changes to an FES.

From time to time students may need to request changes to their FES. Procedures for making requests are in the terms and conditions of the scholarship.

Your Nepalese Counsellor is

Contact Details:

Your Australian Counsellor is:

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